

Board Member Responsibilities

- Participate actively in TMT community outreach efforts, representing TMT at other community organizations and events
- Participate actively in identifying collaborative partnerships, sponsors, grants, and fund development opportunities
- Consider and cast vote to adopt, evaluate and/or revise TMT bylaws and policies
- Participate in TMT's annual strategic planning and annual performance evaluation
- Review and adopt the annual budget as recommended by the Treasurer/Finance and Budget Committee
- Review and approve the annual fiscal year audit (or review) from board-selected independent auditor
- Consider and cast vote on all legal, contractual and policy issues which affect TMT
- Provide feedback for annual evaluation and cast vote for approval of annual review and any salary adjustment of the Executive Director or other employees
- Understand and respect the different expectations of diverse board and staff

Expectations for All Board Members

- Annual TMT membership required, plus an additional financial donation to TMT
- Time allocation to perform board member responsibilities, including:
 - Attend majority of regular Board meetings/conference calls (6-8 meetings usually)
 - Attend majority of planning or working meetings/conference calls, as scheduled
 - Attend majority of periodic community forums / roundtables
 - Attend annual membership meeting if scheduled (now via electronic notice and voting)
- Endorse and support TMT's vision and quality of life indicators (especially through social media)
- Stay informed about TMT matters, review information ahead in preparation for meetings, participate in discussions and vote on action items at each board meeting
- Referrals for new members, sponsors, and donors (and fundraising asks)
- Assist with planning and coordination for TMT-sponsored community forums/events/meetings

Board Assets and Expectations of Individual

- Get to know other board and committee members
- Flexible, adaptive and open to new, innovative ways of doing business and problem solving
- Accordance with TMT's conflict of interest policy
- Utilize expertise as needed by the board
- Realize that board membership is for a fixed-term and that your service as a board member depends upon your ability to actively contribute to TMT
- Ability to think strategically to assume leadership responsibilities and set realistic goals